

24-25/05

# LOUND PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the Full Parish Council Meeting held on Monday 1<sup>st</sup> July 2024. The meeting took place at 7.15pm after an informal meeting at The Old Bowling Green. **(Subject to amendment until signed by the Chairman at the next meeting)**

**Present:** Miles Thomas (Chair), Paul Strowlger (Vice Chair), Gayle Welsh, Jenny Ozinel, Connor Moore, Jill Brown (clerk). Also present was Paul Ashdown (District Councillor). There were 3 members of the public present.

**1. Welcome and Apologies** – Apologies were received from Jill Day and Carly Jones. These were voted on and accepted unanimously by the Parish Council. Proposed by Gayle, seconded by Jenny.



**2. Declaration of Interest and Requests for Dispensation** – There were none.

**3. Minutes of the Previous Council Meeting** – Minutes of the Annual Parish Council Meeting held on Monday 20<sup>th</sup> May 2024 were agreed and confirmed. Proposed by Gayle, seconded by Jenny.

#### 4. Updates –

- **Speed Indicator Device** – The battery has recently been replaced. An android phone is needed to download the speed data. The device will remain in the current location until the end of duck breeding season and will then be moved to Church Lane.
- **Mardle** – There have been incidents of ducks being killed by speeding cars. It was agreed that a ‘children playing’ sign be ordered as it is believed this will be more effective. Proposed Paul A, seconded Connor. Miles purchased a temporary sign online during the meeting which cost £20.99. Paul A suggested that Keith R is contacted to ask Highways Dept for a more substantial and permanent sign. Two members of public have agreed to care for the pots and tubs at the Mardle. It was agreed that up to £120 could be spent on this project and that CIL money will be used for this. Proposed Gayle, seconded Connor.
- **Footpath signs and dog poo bins** – ESC have refused a request for an extra dog poo bin near Footpath 10. Footpath signs were requested on 21<sup>st</sup> May but no response as yet.
- **Social media and website** – The VH committee are going to tidy up the website but will not touch the Parish Council documents. They will also look into social media accounts.
- **Village Hall Energy Bid** – An application has been made for funding from ‘Groundworks’. 3 quotes will be needed for the supply of insulation. If successful the funds will need to be spent by 31/3/2024.

**5. Reports from District and County Councillors** – Paul Ashdown reported that there will be a new strategic director starting in September. The Community Partnership funding will

Signed Chairman,  Clerk,  Date 25/7/24

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continue into 2026. Information about a small grant scheme of up to £1000 will be sent out within 7-10 days. This must conform to ESC priorities, e.g. mental health and well-being. It must also be a new project and not a continuation of an existing one. The box-up scheme has been launched at Normiston Park and South Beach. This has been popular so far. Hopefully this will be rolled out district-wide. The Buzz bus will be relaunched in September. Bus passes will be valid on these.

**6. Allotment Reports** – Miles reported back on allotments. All allotments apart from two are being used. A letter will be sent to one allotment holder saying that the allotment will be let to someone on waiting list as no fees have been received. The other will be reviewed next year.

**7. Car Park and Conservation Area to East of Church** –The VH committee would like to renovate the old bowling green as a car park and conservation area, with help from The Parish Council and Church committee. Paul A said that there may be funding for this project through District CIL. Paul A advised that as the land belongs to the Village Hall the application for funding needs to be made the VH committee and go through their accounts.

**8. Internal Audit Report** – This was presented by the clerk and actions agreed are as follows:

- To adopt new NALC Financial Regulations – This will be on the agenda for next meeting to give councillors opportunity to read.
- Details of budget to be itemised in minutes – after next budget meeting.
- Impact of next budget on Band D Council Tax to be evidenced in minutes – after next budget meeting
- To consider adopting a general reserves policy and at next budget setting to review reserves accordingly – Clerk will source a template for a general reserves policy.
- Review method of review of assets – this was discussed and no further action considered necessary – assets are reviewed and set at current value for insurance purposes.
- To minute agreed actions from Internal Audit Report – this agenda item complies with this.
- Items of expenditure over £100 including VAT details to be published – this was done within the timeframe
- To consider Practitioners Guide to Proper Practices (effective March 2024) section 1.26 re email addresses – this was discussed and a decision made that the cost of a government email account was excessive for the budget of Lound Parish Council. It was agreed that all Councillors would however set up an individual email account that they will use for the sole purpose of PC business. Proposed by Paul S, seconded by Jenny.

**9. Review of Asset Register and Insurance Update** – The asset register was reviewed and it was agreed that Zurich would be instructed to continue to provide insurance cover upon renewal. There will be an increase in cost due to the increased value in the asset register. This was agreed. Proposed by Gayle, seconded by Connor.

Signed Chairman, ..... Clerk, ..... Date 25.5.24

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### 10. Correspondence

- Fishing Permit Scheme – email correspondence from the sole fishing permit holder. There has only been one permit issued so far and the holder has reported a discussion held with a nearby resident who had challenged their right to fish in the pond. A discussion regarding this matter took place. 2 members of public are not happy with the wording of the permit, or fishing in the pond in general. They reported that they have spoken to other residents of Lound who are of the same mindset. It was agreed that no more permits would be issued until the scheme is reviewed as it is on a year's trial basis. This will be at the next meeting. Proposed by Jenny, seconded by Paul S.
- Any other correspondence not already dealt with or circulated – there was none.

### 11. Accounts -

**a: Accounts to end June 2024** - Review of income, expenditure, and balances to end June 2024. Review of bank reconciliation to end of June 2024. Review of actual and forecast income to end June 2024. All were reviewed and agreed. Prior to the meeting the bank reconciliation was checked against online bank statements by Miles and agreed. Proposed by Jenny and seconded by Connor.

#### **c: Payments to Authorise:**

Clerk's salary to end of July 2024 and end of August 2024. These were authorised. Proposed by Jenny, seconded by Connor.

Lound Archive Project reimbursement to Miles £101.49. Proposed by Jenny, seconded by Connor.

Lound Exchange reimbursement to Wendy £28.24. Proposed by Gayle seconded by Connor.

Padlocks for Speed Camera £21.96. Proposed by Paul S, seconded by Gayle.

Duck sign £20.99. Proposed by Gayle seconded by Connor.

Items for Mardle – up to £120 – to be taken from CIL income. Proposed by Gayle seconded by Connor.

**12. Dates of Future Meetings** - 2<sup>nd</sup> September 2024, 4<sup>th</sup> November 2024, 6<sup>th</sup> January 2025, 3<sup>rd</sup> March 2025.

**13. Councillors Forum** – Items to be included in next agenda are:

- Fishing Permit Scheme.
- Adoption of New NALC Financial Regulation.

The meeting closed at 9.10pm.

Signed

Chairman, .....

Clerk, .....



Date 2/9/24.