

26-27/02

# LOUND PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Monday 18 May 2026 at Lound Village Hall. The meeting took place after the Annual Parish Meeting which commenced at 7pm. **(Subject to amendment until signed by the Chairman at the next meeting)**

**Present:** Miles Thomas, Paul Strowlger, Gayle Welsh, Jenny Ozinel, Connor Moore, Jill Brown (clerk). One member of the public was present (who was co-opted to Councillor during the meeting).

1. **Election of Chair** – Paul proposed that Miles be elected as Chair. Seconded by Gayle. Miles accepted.
2. **Election of Vice Chair** – Miles proposed that Paul S be elected as Vice Chair. Seconded by Connor. Paul S accepted with the caveat that he does not wish to take over the permanent role of Chair when Miles resigns. Paul suggested that a succession plan is needed.
3. **Welcome and Apologies** – Miles said he has received apologies from Carly due to family reasons. Apologies accepted. Proposed by Connor. Seconded by Gayle.
4. **Declaration of interest and requests for dispensation** - Declaration of any pecuniary or other interest with regard to items on the agenda. Declaration of any gifts offered or received. None received.
5. **Minutes of the Previous Parish Council Meetings** - To confirm the minutes of the meeting held on Monday 2nd March 2026 – agreed, proposed by Gayle, seconded by Connor. To confirm the minutes of the meeting held on and Monday 20<sup>th</sup> April 2026 – agreed – proposed by Paul S, seconded by Jenny.
6. **Updates**
  - Speed Indicator – The speed indicator device appears to be working well along the stretch of road by the Mardle. There continues to be higher speeds along Church Lane. Miles continues to pass the figures to the relevant departments.
  - Warm Welcome Rooms – This has finished for this season. There were 24 people at the last session. Miles is looking into securing funding for next autumn/winter.
  - Maintenance Tasks – Paul S will contact the supplier for an up-to-date quote. There is CIL money of £1602 to put towards this. It is estimated that there will be approximately another £2000 needed.
  - Grants Update – There is £13.06 left in the Warm Room grant. No other grants in progress at the moment.
  - Solar Farm Planning Application – When the planning meeting occurs Miles and Paul S are planning to attend.

Signed      Chairman, ..... Clerk, ..... Date.....

7. **Reports from District and County Councillors** – There were no district or County Councillors present.
8. **Councillor Vacancy** Victoria Kibblewhite was co-opted onto Lound Parish Council. (This took place earlier in the meeting). Proposed by Paul, seconded by Gayle. Declaration of Acceptance was completed. Clerk will add Victoria to the Register of Interests online site.
9. **Parish Council Laptop Virus Protection** – It was agreed in principal that this can be purchased.
10. **Internal Audit Report** – The clerk presented the Internal Audit report and Action Plan for the coming year (Appendix One).
11. **Review of Standing Orders and Financial Regulations** – Due to time constraints at this meeting review of these documents has been postponed to the next meeting. Proposed by Gayle and seconded by Jenny.
12. **Review of Risk Assessment** – As with item 11. Proposed by Gayle and seconded by Jenny.
13. **Review and reiteration of Code of Conduct** – As with item 11. Proposed by Gayle and seconded by Jenny.
14. **Correspondence** – any correspondence not already dealt with or circulated.  
Email re Rural Exception Site /Community Led Housing from Sharon Hinds. Paul S would like to be involved with this.  
Email regarding speeding traffic on Jay Lane. Request for signs warning of horses. Miles will contact Highways Department.
15. **Review of Employee Pension Requirements** – It was confirmed that the sole employee does not wish to be enrolled in a pension scheme.
16. **Accounts a:** Income and expenditure and balances to end March 2026 reviewed and agreed. Review of bank reconciliation to end of March 2026. Reviewed, agreed and signed by Paul S. Actual and forecast income to end March 2026 reviewed and agreed. Proposed by Paul, seconded by Connor.  
**b:** Income and expenditure and balances to end April 2026 reviewed and agreed. Bank reconciliation to end of April 2026 reviewed, agreed, and signed by Paul. Actual and forecast income to end April 2026 reviewed and agreed. Proposed by Paul, seconded by Connor.  
**c: Payments to Authorise:**  
Clerk’s salary to end of May 2026 and end of June 2026 – agreed – Proposed by Gayle, seconded by Jenny.  
SALC Internal Audit £226.80 – agreed – Proposed by Gayle, seconded by Connor.  
Printing – approximately £100 – agreed – proposed by Connor, seconded by Gayle.

26-27/04

**17. Review of AGAR:**

- a; Certificate of Exemption 2025/26 for AGAR purposes. Reviewed and agreed. Proposed by Paul, seconded by Connor.
- b: Annual Governance Statement 2025/26 for AGAR purposes. Reviewed and agreed. Proposed by Paul, seconded by Connor.
- c. Accounting Statements 2025/26 for AGAR purpose. Reviewed and agreed. Proposed by Paul, seconded by Connor.

**18. Dates of Future Meetings 2026:** 6th July 2026, 7<sup>th</sup> September, 2<sup>nd</sup> November.

**19. Councillors Forum** – No items proposed for next meeting.

**Appendix One**

**Internal Audit Action Plan for actions during 2026/27  
From recommendations of Internal Audit 2025/26**

1. Review Financial Regulations with a view to adopt NALC Financial Regulations 2025 to include the revisions to the Procurement Act 2023 and Procurement Regulations 2024.
2. Reference Statutory Powers within minutes and/or cashbook under which expenditure is occurred to demonstrate that it is acting within its authority.
3. Implement ‘power to pay’ noting that it is the responsibility of Councillors to satisfy themselves that they have the appropriate legal power to incur expense and ensure that they refer to the exact power being used to ensure that all financial decisions or payments being made are in accordance with statute and the Council is not undertaking any decisions or payments that are ultra vires.
4. Implement a system which shows which councillors authorized on-line payments.
5. Council to add review date to policies
6. At next annual review Council to test website against WCAG2.AA.

Signed      Chairman, ..... Clerk, ..... Date.....