

# LOUND PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held at Lound Village Hall  
on Monday 1<sup>st</sup> April 2019 at 7.30 pm.

**(Subject to amendment until signed by the Chairman at the next meeting)**

Present: Louis Smith (chair), Judith Hobbs (vice chair), Paul Strowlger, Miles Thomas,  
Gayle Welsh, Peter Larcombe, Keith Robinson (County Councillor)  
Jill Brown - clerk

Two members of the public were present.

### 1. Welcome & Apologies

The Chair welcomed those present and introduced the meeting by advising those present of the location of the Fire Exits.

Apologies were received from James Reeder (County Councillor) and Paul Ashdown (District Councillor).

**2. Declaration of Interest** - Declaration of any pecuniary or other interest with regards to items on the agenda. There were none.

**3. Minutes of The Last Meeting and Matters Arising** –The minutes of the meeting held on 4<sup>th</sup> February 2019 were agreed as an accurate record of the meeting.

**4. Public Forum** – A member of the public raised concerns that there may be a proposal to create a car park on the green area between the bungalows on Earth Lane. Reassurances were made that no such proposal has been put forward.

**5. Arrangements for AGM on 17<sup>th</sup> May** – All agreed that they are happy to go ahead with the same arrangements for the AGM as last year. Noticeboards will be borrowed from the church and the relevant groups will be asked for information to display. Invitations will be sent all residents of Lound.

**6. Parish Council Elections** – all nomination forms will be submitted to the Returning Officer at the Council offices on Tuesday 2<sup>nd</sup> April 2019.

**7. Parish Council Policies** - Parish Councillors agreed to adopt the following policies: Standing Orders, Code of Conduct, Freedom of Information, Information and Data Protection, Security of Information.

A Safeguarding Policy will be drawn up for discussion and possible adoption at a future meeting.

Signed Chairman, Louis Smith Clerk, J Brown  
Date.....3/6/19

## 8. Updates

- **Police Newsletter** – The newsletter continues to be circulated to the councillors when received. No recent newsletter has been received.
- **Lound Website** – Louis continues to update this when required. The above policies will be added in due course.
- **Report on Litterpick** – It was agreed that the litter pick was a success and that there was a good turnout. Louis will write a notice for the boards thanking those who contributed.
- **Neighbourhood Planning Update** – The draft neighbourhood plan is almost complete. The outstanding items are the design briefs for the three residential sites. These are being provided by AECOM, who stated that they could not release them until the new Local Plan was adopted. This occurred on 20<sup>th</sup> March 2019 so the design briefs should be available shortly. Once these are received the draft plan will be submitted to the Planning Authority for approval.
- **Unadopted Service Road** – The work to resurface this road was successfully completed on Saturday 30<sup>th</sup> March 2019. Local residents organised and carried out this work.

## 9. Reports from District and County Councillors

Keith Robinson (County Councillor) said that there is not much news due to preparations for the East Suffolk Council elections. Black boxes which monitor passing traffic have been placed on some local roadside trees to ascertain whether the local traffic would meet the criteria for the imposition of a 40mph speed limit on certain rural roads.

## 10. Correspondence

There were four items of correspondence:

- A Chairman's Report from Adnams Community Trust offering grants for community projects.
- A letter from Waveney and Suffolk Coastal District Council outlining changes to development management functions following the commencement of the East Suffolk Council on 1<sup>st</sup> April 2019.
- A letter from the Merchant Navy Fund asking if Lound could fly the 'Red Ensign' flag for Merchant Navy day on 3 September 2019. Unfortunately, there is currently no public flag pole in the village.
- An email from the external auditors PKF Littlejohn with instructions for compliance with the external audit for this financial year.

Signed Chairman, Louis Smith Clerk, [Signature]  
 Date... 31.6.19.

**11. Accounts**

- **Review of Income and Expenditure and balances to end of March 2019** - The income, expenditure and bank balances to the end of March 2019 were reviewed and accepted.
- **Payments authorised:**

Clerks salary to end of February 2019	£106.96 - paid by BACS
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HMRC due 10 <sup>th</sup> April 2019	£ 72.60 - Cheque raised
Crushed Concrete for Service Road	£404.80 - Cheque raised
Graham Nourse Neighbourhood Planning	£420.00 - paid by BACS

**12. Scheduled meetings for 2019** - 3<sup>rd</sup> June, 5<sup>th</sup> August, 7<sup>th</sup> October, 2<sup>nd</sup> December.  
AGM 17<sup>th</sup> May.

**13. Councillors Forum**

There were no items raised for discussion at the next meeting.

The meeting closed at 8.30pm.

Signed Chairman, Louis Smith Clerk, [Signature]  
Date... 3/6/19