

LOUND PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING
and ANNUAL PARISH MEETING

I hereby give notice that the Annual Meeting of Lound Parish Council will take place on Monday 12 May 2025 after the Annual Parish Meeting which will commence at 7.00pm. The meetings will be held at Lound Village Hall.

Jill Brown – Clerk

Annual Parish Meeting

1. To confirm the minutes of the Annual Parish Meeting on Monday 20th May 2024.
2. Parish Reports:
Lound Heath, Allotments and Garages, Poor Trust, Village Hall, Footpaths and Highways, St John the Baptist Church, Bell Ringing, Lound Warm Welcome, Lound Exchange, Rugby Club Bus, Craft Group Wednesdays, Lound Lakes, Northern Parishes, Northern Community partnership and Councillor Support, Mardle, Lound Archive, Speed Indicator Device, Chairmans Report
3. Public Forum

Annual Parish Council Meeting
To commence after the Annual Parish Meeting

- 1. Election of Chair**
- 2. Election of Vice Chair**
- 3. Welcome and Apologies** – Council to accept or decline apologies offered.
- 4. Declaration of interest and requests for dispensation** - Declaration of any pecuniary or other interest with regard to items on the agenda.
- 5. Minutes of the Previous Parish Council Meetings** - To confirm the minutes of the meeting held on Monday 3rd March 2025.
- 6. Updates**
 - Speed Indicator
 - Warm Welcome Rooms
 - Maintenance Tasks
 - Grants Update
- 7. Reports from District and County Councillors**
- 8. Internal Control Document** – To be presented to Council by Paul S.
- 9. Internal Audit Report** – Clerk to present Internal Audit Report 2023/24
- 10. Email addresses** – Councillors to review Council email addresses as per Internal Audit Report.
- 11. Review of Standing Orders and Financial Regulations**
- 12. Review of Risk Assessment**
- 13. Correspondence** – any correspondence not already dealt with or circulated.
CIL payments, Allotment Correspondence
- 14. Accounts a:** Review of income and expenditure and balances to end March 2025. Review of bank reconciliation to end of March 2025. To be signed by non-signatory Councillor. Review of actual and forecast income to end March 2025.

b: Review of income and expenditure and balances to end April 2025. Review of bank reconciliation to end of April 2025 To be signed by non- signatory Councillor. Review of actual and forecast income to end April 2025.

c: Payments to Authorise:

Clerk's salary to end of May 2025 and end of June 2025

Any other payments to authorise.

15. Review of AGAR:

a; Review and agree Certificate of Exemption 2024/25for AGAR purposes.

b: Review and Agree Annual Governance Statement 2024/25 for AGAR purposes.

c. Review and Agree Accounting Statements 2024/25 for AGAR purpose

16. Dates of Future Meetings 2025: 7th July, 1st September, 3rd November.

17. Councillors Forum - *To request items to be included in the agenda for the next meeting.*