

LOUND PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING
and ANNUAL PARISH MEETING

I hereby give notice that the Annual Meeting of Lound Parish Council will take place on Monday 20 May 2024 after the Annual Parish Meeting which will commence at 7.00pm. The meetings will be held at Lound Village Hall.

Jill Brown – Clerk

Annual Parish Meeting

1. To confirm the minutes of the Annual Parish Meeting on Monday 15 May 2023.
2. Parish Reports:
Lound Heath, Allotments and Garages, Poor Trust, Village Hall, Footpaths and Highways, St John the Baptist Church, Bell Ringing, Lound Warm Welcome, Lound Exchange, Rugby Club Bus, Craft Group Wednesdays, Lound Lakes, Northern Parishes, Northern Community partnership and Councillor Support, Mardle, Lound Archive, Speed Indicator Device, Chairmans Report
3. Public Forum

Annual Parish Council Meeting
To commence after the Annual Parish Meeting

- 1. Election of Chair**
- 2. Election of Vice Chair**
- 3. Welcome and Apologies** – Council to accept or decline apologies offered.
- 4. Declaration of interest and requests for dispensation** - Declaration of any pecuniary or other interest with regard to items on the agenda.
- 5. Minutes of the Previous Parish Council Meetings** - To confirm the minutes of the meeting held on Monday 4th March 2024, Monday 11th March 2024, and Tuesday 23rd April 2024.
- 6. Councillors personal email addresses** – To remind councillors to set up personal email addresses that are solely for PC correspondence (as recommended in Internal Audit Report 2022/23).
- 7. Updates**
 - Speed Indicator
 - Mardle – Duck signs and flower tubs
 - Footpath signs and dog poo bins for Footpath 10
- 8. Reports from District and County Councillors**
- 9. Social Media and Website** – to discuss any action required
- 10. Internal Audit Report** – Clerk to present Internal Audit Report 2023/24
- 11. Review of Standing Orders and Financial Regulations**
- 12. Review of Risk Assessment**
- 13. Correspondence** – any correspondence not already dealt with or circulated
- 14. Accounts a:** Review of income and expenditure and balances to end March 2024. Review of bank reconciliation to end of March 2024. Review of actual and forecast income to end March 2024.

b: Review of income and expenditure and balances to end April 2024. Review of bank reconciliation to end of April 2024. Review of actual and forecast income to end April 2024.

c: Payments to Authorise:

Clerk's salary to end of May 2024 and end of June 2024

Any other payments to authorise.

15. Review of AGAR:

a; Review and agree Certificate of Exemption 2023/24 for AGAR purposes.

b: Review and Agree Annual Governance Statement 2023/24 for AGAR purposes.

c. Review and Agree Accounting Statements 2023/24 for AGAR purpose

16. Dates of Future Meetings 2024: To be agreed

17. Councillors Forum - *To request items to be included in the agenda for the next meeting.*