

LOUND PARISH COUNCIL
PARISH COUNCIL MEETING

I hereby give notice that a Meeting of Lound Parish Council will take place on Monday 1 July 2024 at 7.15pm. The meeting will be held at Lound Village Hall. Prior to the meeting there will be a pre-meet at the old bowling green at 7pm.

Jill Brown – Clerk

- 1. Welcome and Apologies** – Council to accept or decline apologies offered.
- 2. Declaration of interest and requests for dispensation** - Declaration of any pecuniary or other interest with regard to items on the agenda.
- 3. Minutes of the Previous Parish Council Meeting** - To confirm the minutes of the Annual Parish Council Meeting held on Monday 20th May 2024.
- 4. Updates**
 - Speed Indicator
 - Mardle – Duck signs and flower tubs
 - Footpath signs and dog poo bins for Footpath 10
 - Social Media and Website
 - Village Hall Energy Bid
- 5. Reports from District and County Councillors**
- 6. Allotment Reports** – Miles to present updates on the use of the PC allotments.
- 7. Car Park and Conservation Area Project to East of Church** – Miles to update on this.
- 8. Internal Audit Report** – Clerk to present Internal Audit Report 2023/24. Actions to be reviewed as follows:
 - To adopt updated financial regulations
 - Details of next budget to be itemised in minutes
 - Impact of next precept on Band D to be evidenced in minutes
 - To consider adopting a general reserves policy and at next budget setting to review reserves accordingly
 - Review method of valuation of assets
 - To minute agreed actions from Internal Audit Report
 - Items of expenditure above £100 to be published including VAT details
 - To consider Practitioners Guide to Proper practices (effective March 2024) section 1.26 re email addresses.
- 9. Review of Asset Register and Insurance Update**
- 10. Correspondence** –
 - Fishing Permit Scheme – correspondence from permit holder
 - Any other correspondence not already dealt with or circulated
- 11. Accounts a:** Review of income and expenditure and balances to end June 2024. Review of bank reconciliation to end of June 2024. Review of actual and forecast income to end June 2024.

c: Payments to Authorise:

Clerk's salary to end of July 2024 and end of August 2024

Lound Archive Project – amounts tbc

Lound Exchange Project – amounts tbc

Any other payments to authorise.

12. Dates of Future Meetings 2024: 2nd September 2024, 4th November 2024, 6th January 2025, 3rd March 2025.

13. Councillors Forum - *To request items to be included in the agenda for the next meeting.*